

LA MON

HOTEL & COUNTRY CLUB



JOB DESCRIPTION

- Job Title:** *Food & Beverage staff*
- Responsible to:** *Line Manager / General Manager / Directors*
- Main Purpose:** *To serve customers in a friendly and efficient manor. To ensure the expected high standards of customer service, health & safety, cleanliness and hygiene is maintained in the bar areas as a whole.*

Main tasks and duties

- To adhere to company's health and safety policies;
- To maintain and operate the bar area in an efficient manner;
- To serve and deliver drinks to customers;
- Excellent customer service
- To serve food in an efficient manner to the customer;
- To operate a cash float according to procedures;
- To replenish stock as when required to do so;
- To ensure facilities hygiene standards are maintained;
- To promote and sell the hotel and its products with a friendly and helpful manner;
- To maintain a high standard of personal hygiene and appearance;
- To attend training courses as and when necessary;
- To ensure effective communication to management and peers;
- To ensure that due care is taken for the health and safety of yourself, other employees, residents, customers and any other persons on the premises;
- Report and where appropriate take action on any incident, fire, loss or damage;
- To report all maintenance issues and take appropriate action;
- Any other duties and responsibilities as requested by the management.

